

# **DIGITIZATION @ USNM:** Where we are

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- Updates to Digitization @ USNM
- Rapid Capture Workflow

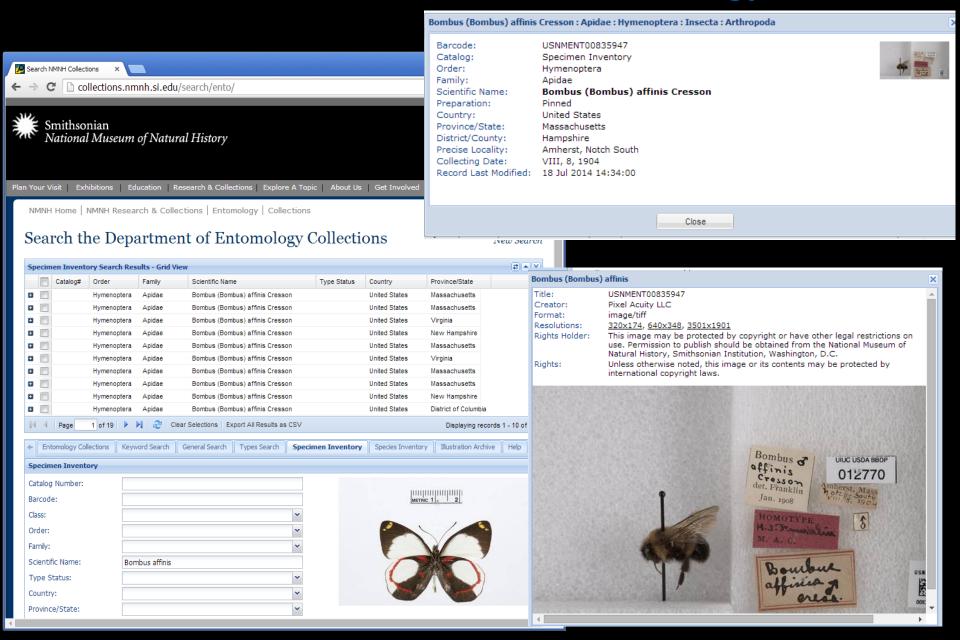
### **HISTORY**

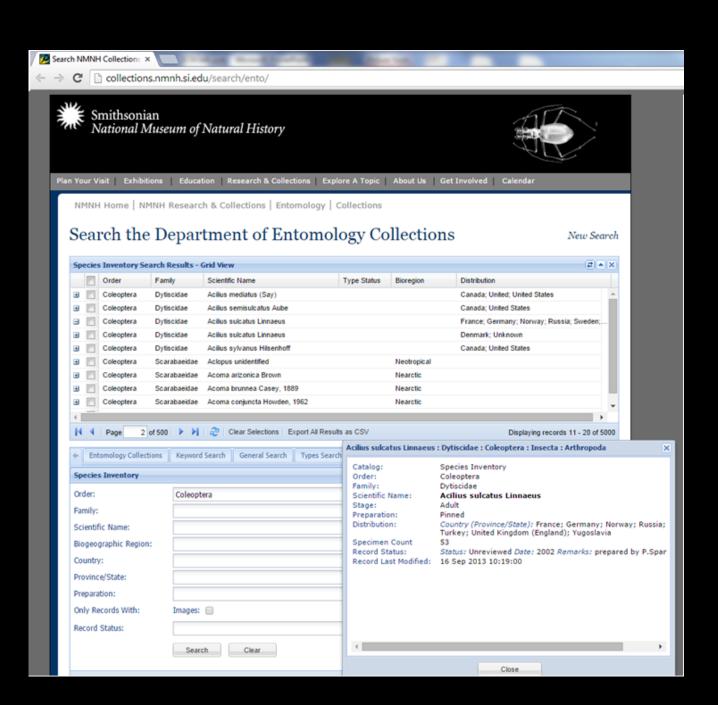
### EMu as the RCIS of record for NMNH

- 2001 Deployment at the Museum
- > 2007 Migration of Entomology existing Types & Odonata databases
- 2009 Started updating of Type specimens records
- 2011 Deployment of Transactions Module
- 2012 Started Data clean-up and standardization Migration of legacy datasets
- 2013 Deployment of Collection Level Index & Taxonomic Lot Initiated Species Inventory
- 2014 Deployment of Genetic Samples integrated with FreezerPro Beta version of Field Information Management System Revamped the online Search interface Estimated # of records to represent scientific value of collection Development of Workflow for Rapid Capture at the specimen level

## collections.nmnh.si.edu

## entomology.si.edu





## **CATALOGS**

- Type Specimens Inventory: ~120,000 expected records All original information (except for Family) and images Entomology Types [= updated Primary Types] Inquire Types [= migrated database with Primary & Secondary Types] 126,430 current records
- Species Inventory: ~400-450,000 expected records Includes unidentified 62,831 current records
- Specimen Inventory: ~21,000,000 expected records 'Regular Specimens' Includes secondary Types, Genetic Samples 171,407 current records
- Illustration Archives: unknown # of records Published and unpublished illustrations 3,893 current records

## **Species Inventory**

### It is a Management Tool

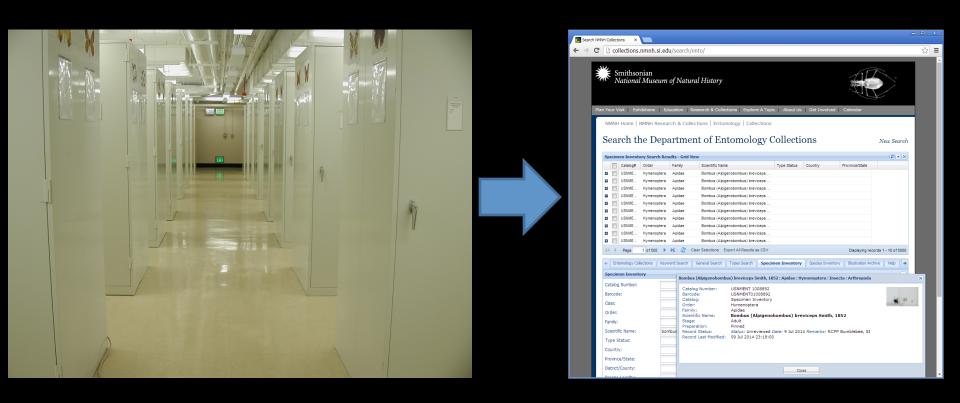
- Includes: Scientific Name, Author, Year; Specimen Count; Country level Distribution, States if United States; Bioregion; Images
- Capture by multiple passes approach:
  - 1) Scientific names and update classification
  - 2) Specimen count and distribution
  - 3) Images
- Migration of legacy datasets and capture de novo
- Involves Pre-capture preparation of the Collection

## **Specimen Inventory**

Estimated number of records to represent scientific value of a collection of ~35 million objects is 20,835,735

Pinned	18,813,906	largest problem
Slides	1,392,676	method exists
Fluid	522,717	major problem
Papered	106,436	done (Odonata)

# The Challenge



How to get there in a reasonable length of time?



The goal is to capture the label data, not the specimen image per se

## **Bumble Bee RCPP**

## To develop a workflow to digitize the pinned collection

### SI DPO conditions

- Medium size
- With some volume
- One shot fits all
- One camera setting fits all
- Use of SI Transcription Center

### **Entomology conditions**

- Pre-capture ready = species inventory complete
- Important to the scientific community
- Appealing to the general public to attract digital volunteers
- Candidates: bees & wasps

## The Workflow

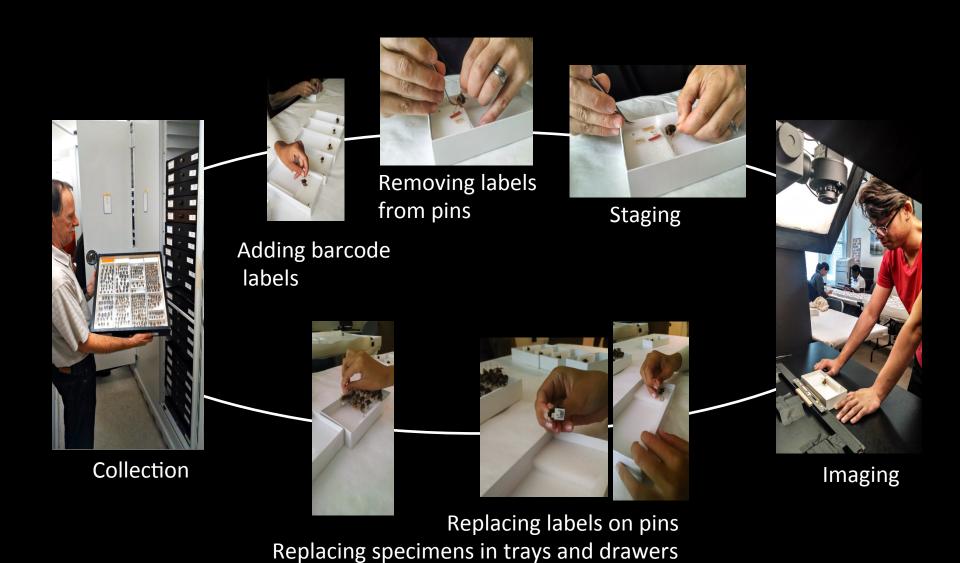
A clear three step process:

Specimen processing

**Imaging** 

Data processing

# **Step 1: Specimen processing**



# Results on Specimen Handling

Personnel in staging	Specimens processed	Average
4x9.5 days [228 hrs]	6,732	708/day [29/hr]
5x13 days [390 hrs]	15,732	1,210/day [40/hr]
6x10.5 days [378 hrs]	13,675	1,302/day [36/hr]
7x5 days [210 hrs]	7,916	1,583/day [37/hr]

# Results on Specimen Handling

Traditional method

Records in EMu with label data

No images of labels captured

Processed 100 specimens/person/day

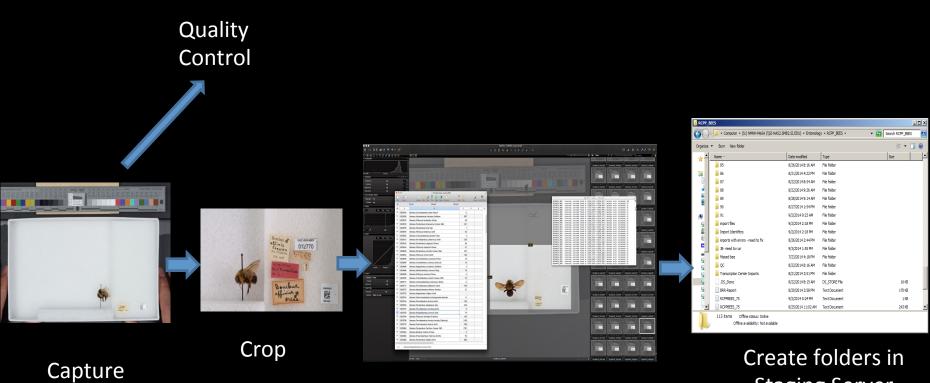
3,800 records in 38 calendar days

RCPP Method

Records in EMu without label data Images captured for preservation Processed 184 specimens/person/ day

44,047 records in 201 work days (=38 calendar days)

# **Step 2: Imaging and post-processing**



Rename files with Barcode Number **Embed Metadata** Generate report

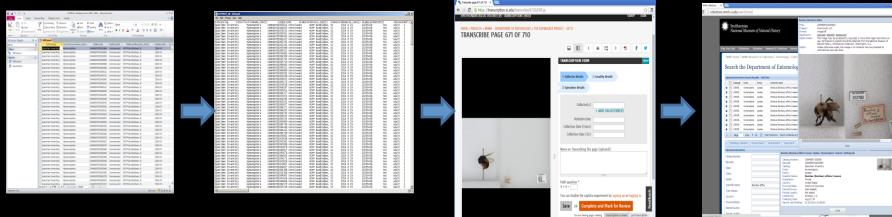
**Staging Server** 



### Final image ready to be uploaded into NMNH RCIS-EMu

(Image file name: USNMENT00835947)

# **Step 3: Data Processing**

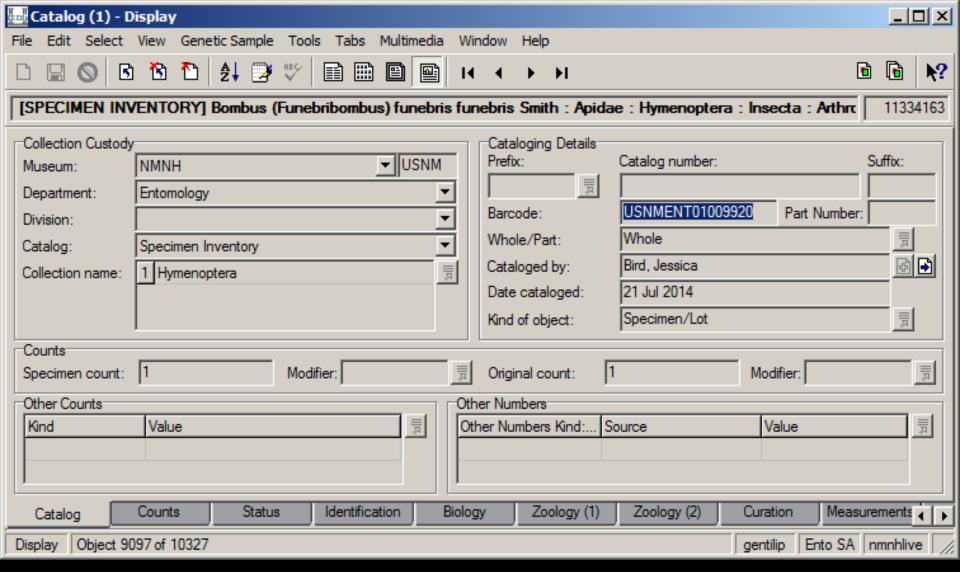


Access query to produce import file (developed by Informatics)

Creation of new records in EMu in one pass, publish to Internet

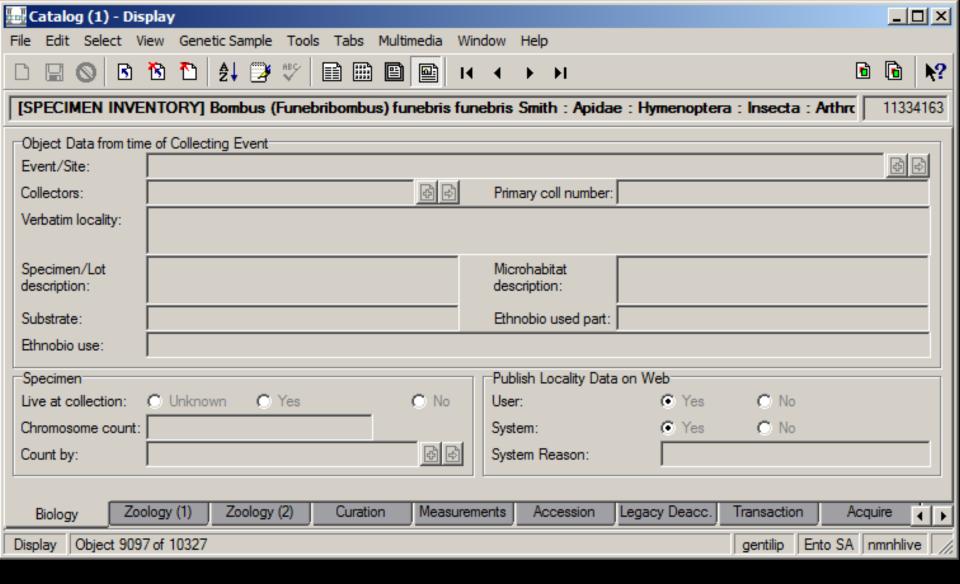
Capture by TC Transcription by DV Final validation by DoE

Appending data into existing records in EMu



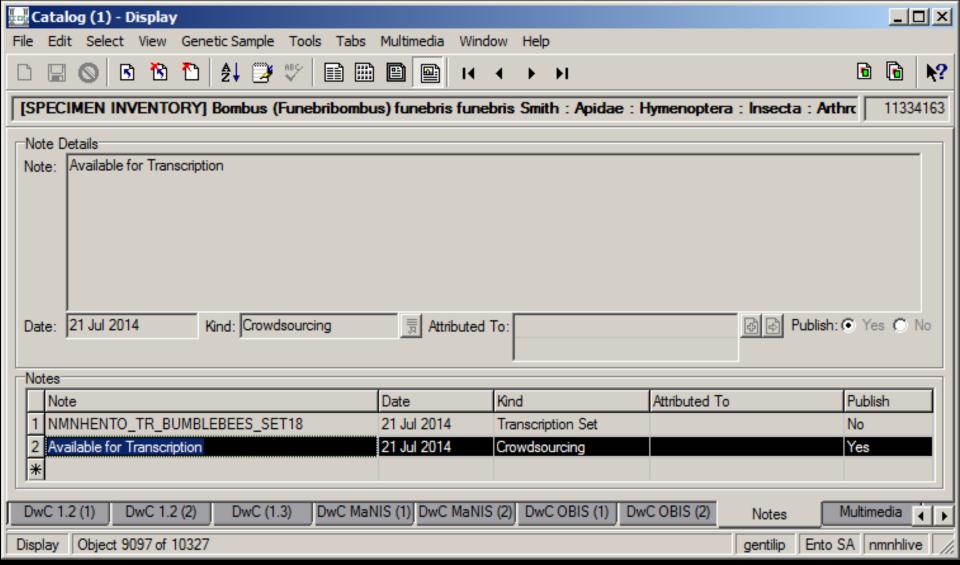
### **Skeleton Descriptive Record in NMNH RCIS-EMu**

(Unique Identifier Number highlighted)



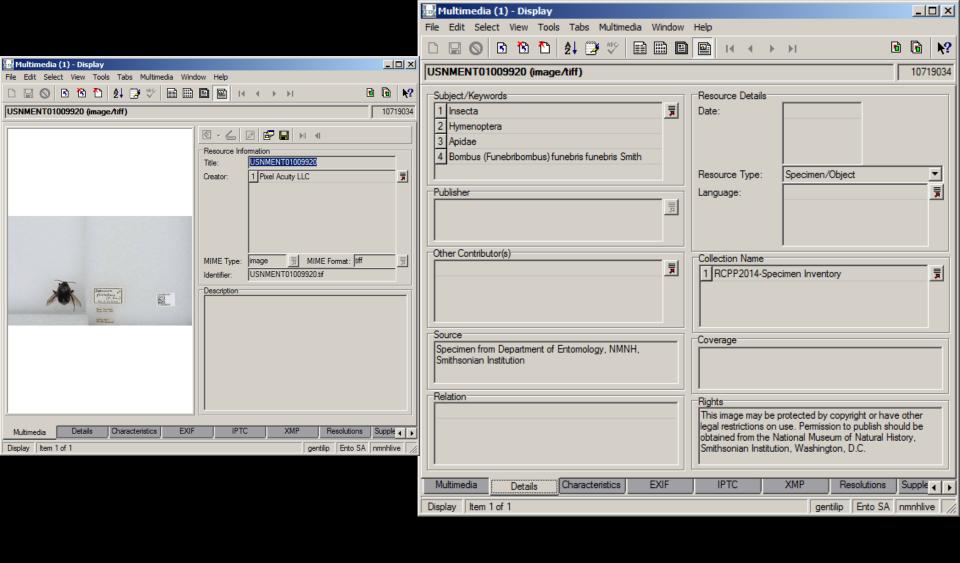
### **Skeleton Descriptive Record in NMNH RCIS-EMu**

(Note empty fields for label information)



### **Skeleton Descriptive Record in NMNH RCIS-EMu**

(Notes indicating the record is ready for Transcription Center capture)



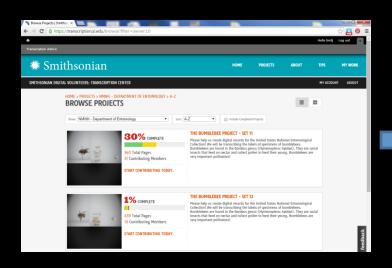
#### Multimedia Record in NMNH RCIS-EMu

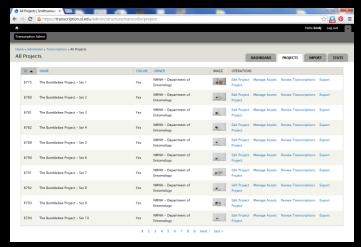
(Note the File Title bearing the Unique Identifier Number)

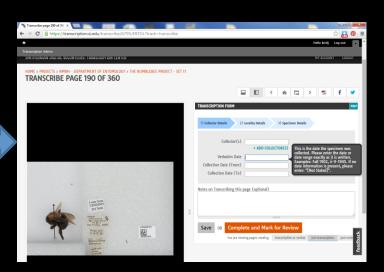
## Transcription Center Set Up

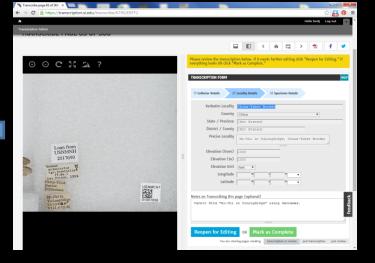
- Prior to RCPP production, a help file, template and in-line text were created in collaboration with the TC team
- At time of import, a note is added to skeleton records that "tags" images for upload into transcription center
- Administrators have access to data sets and publish sets as needed
- Digital volunteers transcribe specimen labels into a template
- Keep in touch with volunteers through email and social media

## **Transcription Center Data Entry**



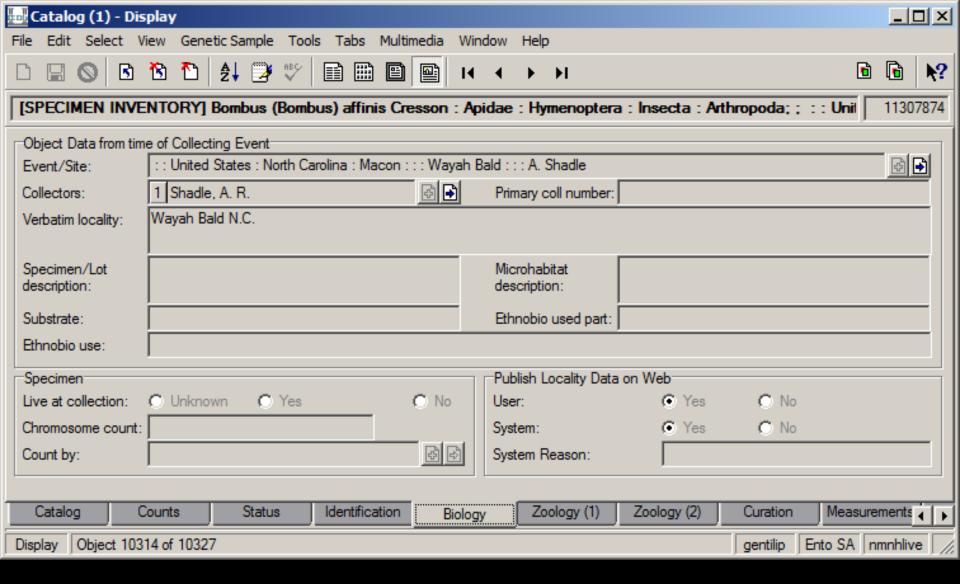






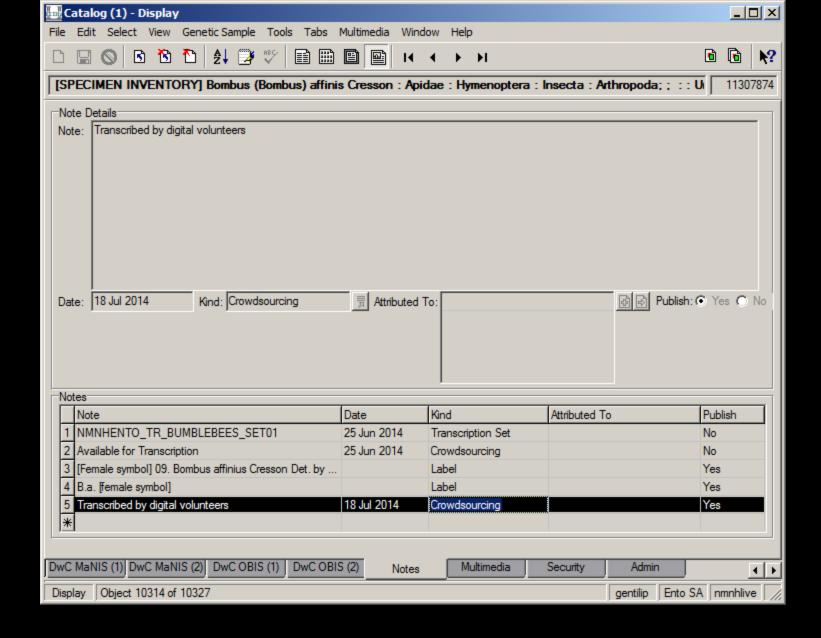
## Final Data Import

- After labels are transcribed they must be validated by Collections Information Unit staff
- Validated data is exported in .csv format
- Data must be "massaged" in order for it to be imported back in to EMu for complete records.
  - Parse out any items in notes that have a dedicated EMu field, such as sex and the identifier
  - Match irns for parties records (collector, identifier, etc)
  - Add note type and descriptions for all note fields
  - Un-publish previous transcription center notes and add a new note to signify that the record was transcribed by digital volunteers
  - Make sure that all data entered is standardized
- Map to EMu fields, and perform final import



### Completed Descriptive Record in NMNH RCIS-EMu

(Note the label data transcribed and appended to the existing skeleton record)



### **Completed Descriptive Record in NMNH RCIS-EMu**

(Notes indicating data was transcribed by Digital Volunteers)

