**Consortium of Pacific Herbaria Meeting**

**Wednesday March 29, 2017; 4-5pm EST**

**Adobe Connect Seminar Room**

**Attendees:** Shelley J. & Alex T. (iDigBio), Alison Sherwood , Tom Ranker, Tony Hall (UH), David Lorence, Ben Nyberg, Seana Walsh, Dustin Wolkis, Tim Flynn (NTBG/PTBG), Jason Best (BRIT), Sean Thackurdeen (NYBG), Ben Brandt (Symbiota)

**Apologies:** Rich Pyle, Barbara Kennedy (BPBM/BISH), Peter Fritsch, Tiana Rehman (BRIT), Jesse Adams (UH)

**Brief introductions**

- NYBG has project to develop flora of Vanuatu; would like to tie into a SEINET type portal, including the CPH
- BRIT has pre-proposal for Philippines work, also interested in tying into the portal or SIENET model.
- Original Consortium members interested in updating data and mobilizing information currently unavailable to iDigBio (fulfillment of TCN and former NSF grants)

**Update on current status of Symbiota portal:** http://www.pacificherbaria.org/

--No access to any users (admin or otherwise) to the live portal/front-end – attempts have been made to retrieve information

--Servers currently unplugged and stored for security; also backup inaccessible – Tony available to assist

--SQL files available on the symbpacherb database (Symbiota server – ACIS) (Thanks Tony!)

--Grab certain php files - customized files for the portal.

--Suspect images are stored in the unplugged servers; possible that collections have a copy. Other larger collections (NTBG, Bishop) have copies of their media – not yet linked.

--May be best just to reinstall software from scratch and integrate custom files; scripts developed by M.Thomas and students were reported to have potentially caused issues and should not be reincorporated

--Have permission to host portal on Symbiota server at ACIS – Ben/Alex have access; permission to others can be granted as needed

--Database updates needed to update schema and security of portal- 2016 date of files

--Domain name registered to MThomas/University of Hawaii with old UH email address- GoDaddy – may need assistance from UF to regain control
https://whois.icann.org/en/lookup?name=www.pacificherbaria.org

--Reach out to collections in the portal with data (non-placeholder collections) – contact person, do they have the image files, mobilization permissions- Joanna/Shelley to reach out

--Sean/Jason/Shelley willing to assist with admin (Shelley volunteered to be contact person for now)

--Once running, need to assess data in the portal and refresh if needed (e.g. Bishop Museum data with incorrect occurrenceID; need to request or add occurrenceID (GUID) to most collections; permissions from collections to mobilize via Symbiota to iDigBio)


**Action items:**

Ben: attempting access to the live server using VPN; assessing user files to see if of help (Thanks Ben!!)

Tony Hall: Working with Ben/Alex to try to grab some of the needed portal (php) files

Tom/Alison: Determine status of domain name; regain control of account.

Shelley/Joanna: Reaching out to collections in the portal, update contacts and gain permission to serve data via portal and publish. See if individual collections have access to the images generated to avoid need to hack servers

Sean: Learning the Symbiota backend! Inquire about history of institutional arrangements and source boilerplate for an updated agreement with PVNH.

All:  Eyes open for potential funding opportunities to support the portal!


**Next meeting**: TBD – as needed.  Shelley to reach out regularly to update CPH community