
Minutes of Internal Advisory Committee Meeting on February 6, 2019

Date/Time: Wednesday, 6 February 2019, 2:00-2:45 PM Eastern

Attendees: Bruce Lieberman (Paleoniches/Cretaceous World); Cindy Skema (MAM); Amy Kasameyer (PCC); Michael Denslow (SERNEC); Ryan Allen (SoRo); Diego Barroso (MiCC); Andrew Miller (MiCC); Katie Pearson (CAP); Shari Ellis (iDigBio); Deb Paul (iDigBio); Kevin Love (iDigBio)

Discussion Items:

Quarterly reports are now due

- Fill out your reports here: <https://www.idigbio.org/content/tcn-quarterly-progress-report-idigbio>

ADBC Summit 2019 Feedback

- Shari Ellis (iDigBio) described changes to the 2019 ADBC Summit (Oct. 1-3) in Gainesville at the Hilton Hotel. Specifically, the Summit will be 1.5 days, with a pre-meeting day available for the new TCNs. It is expected the TCN presentations will take up most of the first day, but there will be time for at least one other session that can include smaller group meetings during Day 1 and at least two time slots for sessions on Day 2 ending with a Plenary then lunch. There are 5 rooms at the Hilton that can be reserved during the 1.5 day meeting and several rooms in Powell/McGuire across the street following lunch on Day 2. The preliminary agenda can be reviewed here: https://www.idigbio.org/wiki/index.php/ADBC_Summit_2019
- Concerns were expressed about the impact this condensed scheduling has on attendees given that the schedule has been busy when the Summit was a full two-days. Of particular concern was the ability to meet with others to discuss topics of mutual interest.
- One rationale behind the change is feedback that the TCN presentations, especially discussions of challenges and lessons learned, is the most valued part of the Summit (other than the opportunity to meet with NSF representatives). The new format keeps the TCN presentations while providing time for TCNs to either meet informally or to organize sessions around their interests.
- TCN's are encouraged to submit topics and formats (e.g., panel discussion, whole group, demos, breakout) ASAP. Be sure to let us (David Jennings djennings@flmnh.ufl.edu or Shari Ellis sellis@ufl.edu) know if you would like to reserve meeting space during the premeeting day (Oct. 1) or following lunch on Day 2 (Oct. 3) as rooms are limited.
- Digital Data in Biodiversity Research Conference 2019
- Since there is a fairly substantial overlap of goals between the ADBC Summit and the Digital Data conference, TCN's are encouraged to help guide the development of both meeting programs to meet their project goals.

- Bruce Lieberman (Paleoniches/Cretaceous World) asked about the organizing committee for the digital data conference. To date, Gil Neslon has worked with teams at partner institutions (University of Michigan, UC-Berkeley, and Yale) in the planning and hosting of the event. The Digital Data Conference is larger than the Summit (in 2018, there were approximately 250 participants); there is a registration fee, and costs are covered by attendees. The goal is to make the event self-supporting. There are dates available for those possibly interested in hosting: <https://www.idigbio.org/content/digital-data-biodiversity-research-conference>

IAC Meeting Facilitators for 2019

- Facilitators will be suggested and selected via the IAC listserv.
- Wednesday, May 01, 2019:
 - Cindy Skema (MAM): Image Serving and Image Storage -- what are we doing now and in the future (post-grant)?
- Wednesday, August 07, 2019:
- Wednesday, November 06, 2019:

Ad hoc Discussion

- Katie Pearson (CAP) would like a response from iDigBio on the long-term support of the image ingestion appliance.
- Michael Denslow (SERNEC) suggested that a future meeting topic should cover the sustainability of iDigBio hosted images/derivatives.