



Small Herbarium Digitization Workshop
Botany 2014
31 July 2014
Boise, Idaho

Time	Topic	Presenter
	Homework: What are our goals? Followed by phone calls	
8:00-8:05 a.m.	Welcome and Logistics	Gil Nelson, Florida State University/iDigBio
8:05-8:15 a.m.	Intro to iDigBio	Pam Soltis, University of Florida, iDigBio
8:15-8:30a.m.	Introduction to SCNet and NANSH	Anna Monfils, Central Michigan University
8:30-8:45 a.m.	Documenting the importance of small herbaria	Travis Marsico, Arkansas State University
8:45-9:15 a.m.	Why start digitizing?	Ashley Morris, Middle Tennessee State University Emily Gillespie, Marshall University
9:15-9:30 a.m.	Digitized data and research: molecular, morphological, and vouchered	Pam Soltis
9:30-9:45 a.m.	Steps for getting started with a digitization program	Kari Harris, Arkansas State University

	Include document itemizing the steps	
9:45-10:00 a.m.	Citizen science, crowd sourcing, public participation, and BioSpex	Libby Ellwood, Florida State University/iDigBio
10:00-10:15 a.m.	Coffee Break	
10:15-10:45 a.m.	Digitization workflows for small herbaria	Gil Nelson
10:45-11:15 a.m.	Understanding data: <ul style="list-style-type: none"> • What to collect • How to collect • Databases • Data standards • Data cleaning • Data publishing • Sending data to multiple destinations • When to upload • Getting things right • Symbiota • NANSI 	Ed Gilbert, Arizona State University/Symbiota
11:00-11:15 a.m.	Managing data in platforms other than Symbiota	Ed Gilbert
11:15-11:30 a.m.	Discussion Q&A	
11:30-12:00 p.m.	Specimen imaging <ul style="list-style-type: none"> • barcodes • equipment • file types • imaging standards 	Kim Watson, New York Botanical Garden
12:00-1:00 p.m.	Lunch	
1:00-1:15	Uploading specimen records and images to	Ed Gilbert

	NANSH. Linking images to specimen records.	
1:15 a.m.-1:30 p.m.	Q&A	
1:15-1:30 p.m.	Field Research Perspective: <ul style="list-style-type: none"> • personal specimen management, • printing labels, • submitting specimens and data to herbaria 	Ed Gilbert
1:30-2:00 p.m.	Discussion, Q&A, pre-workshop homework	
2:00-2:15 p.m.	Break	
2:15-4:45 p.m.	Personalized breakout sessions. Participants will have the opportunity circulate among several in-room breakout stations to discuss and get personal questions answered. Stations will include: <ul style="list-style-type: none"> • strategies for getting started and convincing your administration of the value of digitization, • incorporating students into digitization, • uploading data to and managing a collection within Symbiota, to include getting your data to 	Kari Harris, Travis Marsico Anna Monfils Ed Gilbert

	<p>iDigBio and other data aggregators,</p> <ul style="list-style-type: none"> • utilizing digitized data in research and linking genomic resources to specimen vouchers, • imaging station components and digital cameras 101, • Using Geolocate for georeferencing herbarium specimens, • tools for crowd sourcing and public participation 	<p>Pam Soltis</p> <p>Kim Watson</p> <p>Gil Nelson</p> <p>Libby Ellwood</p>
4:45-5:00 p.m.	Group discussion, Final Q&A, workshop wrap-up	Gil Nelson