iDigBio

Integrated Digitized Biocollections

Welcome!
And a few logistical details

Planning group:
> **Richard Carter**
> **Ashley Morris**
> **Gil Nelson**
> **Pam Soltis**
> **Zack Murrell**

Wiki: https://www.idigbio.org/wiki/index.php/Workflows_Herbarium_Digitization
Adobe Connect (Kevin Love): https://idigbio.adobeconnect.com/droid
> **Status reports recorded**
> **Chat box will be archived**

Wireless: first letter first name, _, last name as g_nelson; password: vsu1500

Efficiency: **Starting on time; staying on track.**
Meals: Breakfast at hotel; lunch at workshop venue; dinner on your own.

Workshop Origin: Botany 2014
Working/interest group: DROID
Collaborative documents

Goal

Bring together representatives of all TCNs, CSBRs, and other herbarium digitization collaboratives for the purpose of developing, documenting, and publishing a consensus set of modular herbarium digitization workflows that encapsulate what has been learned in the past three years of ADBC activity.

These workflows should be:
*   modular in format and include a complete accounting of the tasks to be completed in herbarium digitization,
*   broadly applicable across the herbarium community in collections of various sizes and plant types,
*   reflect state-of-knowledge best or recommended practices as well as novel innovations,
*   be available in time for implementing and testing across all participants in the Keys to the Cabinet TCN.

Workshop Format

Tuesday a.m.: Status reports
Tuesday p.m. to Thursday a.m.: Working groups build workflows for all modules
Thursday p.m.: Outline and assign writing tasks for publishable paper

Collaborative Google Docs
- **workflow templates as modules**
- **produce complete drafts**
- **schedule follow up virtual meetings as needed to complete our task**

Working groups
- **Flexible membership**
- **Capitalize on range of expertise of each participant**
- **Outcome directed by participants**

Potential Modules

- **Proactive digitization**
- **Pre-digitization curation/staging**
- **Selecting an imaging station**
- **Imaging station setup: camera and lightbox**
- **Imaging station setup: scanner**
- **Imaging station setup: copy stand**
- **Imaging station setup: conveyer**
- **Image capture via herbarium personnel**
- **Image capture via blitzes and public participation**
- **Image processing and management**
- **Organizing and implementing a public participation imaging blitz**
- **Data capture**
- **Data capture via herbarium personnel**
- **Data capture via public participation**
- **Organizing and implementing a public participation data capture blitz**
- **Georeferencing**
- **Aggregating data to iDigBio**